

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE BRISTOL COUNTY WATER AUTHORITY

Wednesday, December 12, 2007

450 Child Street, Warren Office, Boardroom, Warren, RI

Pursuant to proper notice, the regular meeting of the Board of Directors of the Bristol County Water Authority was called to order by Acting Chairman Jannitto at 6:05 pm, in the Warren Office, Boardroom, Warren, Rhode Island. Executive Director Pasquale DeLise, and the following Directors were in attendance at the commencement of the meeting:

William Gosselin, John Jannitto, John McElroy, Allan Klepper, John Saviano, Frank Sylvia, Joseph Rego and John Veader

Director Absent –Ian Morrison

HOUSEKEEPING

Minutes of the following meeting were reviewed.

Upon a motion duly made and seconded, it was unanimously

VOTED: That the minutes of the Annual Meeting of November 15,

2007, be approved.

Upon a motion duly made and seconded, it was unanimously

VOTED: That the minutes of the regular meeting of November 15, 2007, be approved.

Upon a motion duly made and seconded, it was unanimously

VOTED: That the minutes of the Executive Session of December 5, 2007, be approved and sealed.

AUDIT FINANCE COMMITTEE

Director Sylvia reported:

New Business

1. Proposed FY09 O & M Budget, First Draft for Board review.

Director Sylvia stated that this item would remain on the agenda until budget is approved.

2. Fund Transfer Request, Committee recommends approval as presented. Upon a motion duly made and seconded, it was unanimously

VOTED: To approve a transfer of \$175,000 from the Revenue Fund to the Operations & Maintenance Fund, to cover expenditures related to the East Bay Pipeline at ProvPort, as presented.

3. Water Customer correspondence (Executive Session), Director Sylvia stated that at the sub committee meeting the Board entered into Executive Session and it was noted that proper procedures were followed by Staff.

4. Quarterly Charge-Offs, Committee recommends approval as presented. Director Sylvia stated that item is to remain on the agenda. Manager of Customer and Commercial Services, Mr. Joseph Granata to get information on all commercial and residential accounts. Upon a motion duly made and seconded, it was unanimously

VOTED: To approve charge-offs in the amount of \$6,952.18, as presented.

Director Klepper stated his concern with the Monthly Reporting Package, MRP Report. There was an excess of 51 pages in the report that could be cut down. Item will be discussed at the sub committee meeting in January.

Acting Chairman Jannitto asked if ice skating was permitted on the Kickemuit Reservoir. Executive Director DeLise stated that it was not allowed because the reservoir is a public drinking water supply and because of liability issues.

ENGINEERING COMMITTEE

Director McElroy reported:

Old Business

- 1. WTP Project Update, RIWRB has stated it will have a draft RFP for BCWA Review/Comments by 12/21/07 and have a meeting thereafter [telecom P. DeLise/R. Mendes 11/28/07].**
- 2. Shad Pipeline, Acting Chairman Jannitto and Allan Silbovitz met with Rehoboth Water District on 11/1/07. the Executive Director sent a letter to District.**
- 3. Policy for Tank Inspection, a workable timing/schedule for RFP and Tank rehab was discussed.**
- 4. Water Pressure Workshop, Bristol 12/7/07, Seven Proposals received on 11/20/07. Staff to review all proposals and establish short list/interviews as necessary.**
- 5. Clean Water Infrastructure Plan, completed and submitted to RIDOH on November 19, 2007, as required.**

PUBLIC RELATIONS/PERSONNEL COMMITTEE

Director Veader reported:

Old Business

Acting Chairman Jannitto handed out a letter received from Primrose

Hill School commending employees Mr. Joseph Cruz and Distribution Superintendent Mr. Paul Ramsay for taking care of a water main break at the school. Director Veader gave kudos to all the men who worked on the job. Director Sylvia stated that the letter should be placed in the employees personnel file. (Letter attached, available at BCWA office.)

Director Sylvia made the following motion which was duly seconded

MOTION: To include letter of commendation in employees personnel file.

Motion passed unanimously.

Acting Chairman Jannitto stated that Directors Veader and Gosselin would be heading the negotiating team for Local 359 negotiations. The team will utilize Executive Director DeLise and Manager of Accounting and MIS Mr. Web Goodwin if needed.

Director Rego stated that BCWA has very good employees and how important good employees are to a company.

Executive Director DeLise commended Engineering Technician Ms. Susan Andrade for her work on the preparation of Infrastructure Plan.

Director Veader made the following motion, which was duly seconded

MOTION: To take a brief recess.

Motion passed unanimously.

The Board recessed at 6:55 pm.

Director Rego left at 6:57 pm.

Legal Counsel Ms. Sandra Mack entered the meeting at 7:00 pm.

Director Sylvia made the following motion

MOTION: To reconvene the Board Meeting.

Motion passed unanimously.

The meeting reconvened at 7:00 pm.

Director Sylvia made the following motion

MOTION: To enter into Executive Session in preparation for union negotiations under RIGL 42-46.5.

Roll Call Vote all present vote aye.

The Board entered into Executive Session at 7:05 pm.

The Board returned to open session at 8:05 pm.

There being no further business, the meeting was adjourned at 8:05 pm.

John L. McElroy, Jr.

Secretary